

HYGIENE PLUS LIMITED

Corporate Social Responsibility Policy

[Pursuant to provisions of section 135 of the Companies Act, 2013 (“Act”) and the Rules prescribed thereunder and as defined hereinafter (collectively referred as “Applicable Laws”)]

Regd. Office:

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TITLE

This Policy shall be called ‘Corporate Social Responsibility Report’.

VISION

Our aim is to deliver superior and sustainable value to all our customers, business partners, shareholders, employees, communities and the society.

The main objective of Hygiene Plus Limited’s CSR policy is

- To lay down guidelines to make CSR a key business process for the sustainable development of society.
- To directly/indirectly undertake projects/programs which will enhance the quality of life and economic well-being of the communities in and around our plants and society at large.
- To generate goodwill and recognition among all stakeholders of the company

OBJECTIVE

The CSR Policy has been framed in accordance with the provisions of section 135 of the Companies Act, 2013 (“Act”) and the Rules prescribed thereunder and as defined hereinafter (collectively referred as “Applicable Laws”).

DEFINITIONS

1. “Board” means the Board of Directors of Hygiene Plus Limited.
2. “Company” means Hygiene Plus Limited.
3. “CSR Activities” shall mean the projects and / or programmes undertaken by the Company either directly or indirectly pursuant to Applicable Laws in accordance with this CSR Policy
4. “Rules” means Companies (Corporate Social Responsibility Policy) Rules, 2014, or any other rules prescribed under section 135 of the Act and pertaining to corporate social responsibility, as may be amended and prescribed, from time to time.

GUIDING PRINCIPLES

The Company shall follow the following guiding principles for selection, implementation and monitoring of CSR Activities as well as formulation of the Annual Action Plan:

- i) In undertaking CSR Activities, the Company shall give preference to the local areas wherein the Company operates or has its offices i.e. areas in the vicinity of its factories, depots and field offices.
- ii) The Company shall undertake only such CSR Activities, as are permitted under the Applicable Laws. The Company shall also consider international, national, or state level priorities/objectives, while identifying CSR Activities.
- iii) The Company shall not discriminate against the beneficiaries of the CSR Activities, on any grounds whatsoever, including race, gender, age, ethnicity, caste, religion, domicile, but may focus

- its CSR Activities to benefit the economically or socially weaker, or marginalized sections, of the society.
- iv) The Company shall endeavor utmost transparency in selection, implementation, monitoring and reporting of CSR Activities.
 - v) The Company shall ensure that all CSR Activities undertaken directly or indirectly meet applicable standards of quality followed by Company and/or are the market standard for such activities.
 - vi) The Company shall either undertake the project directly or preferably through Principal Implementation Agency and shall to its best of its ability also ensure that the partners or vendors selected by the Company or the Implementation Agency, satisfy the criterion specified by the Rules (if any) and have relevant experience, good credentials, no criminal track record, and follow the ethical standards which are at par with the Company's Code of Conduct.
 - vii) The Company shall ensure that all the CSR Activities are implemented as per the approved Annual Action Plan, authorized by the Board..

MODE OF IMPLEMENTATION

1. All CSR Activities of Company shall be undertaken by the Company either directly or through any other Implementation Agency.
2. Subject to applicable laws, Company may collaborate with other companies for undertaking projects or programmes or CSR activities.

FOCUSED AREA

The Company is committed to support the CSR Activities undertaken in the following areas:

- i) eradicating hunger, poverty, malnutrition; promoting health care including preventive health care and sanitation and making available safe drinking water.
- ii) promoting education, including special education or employment enhancing vocational skills, especially among children, women, elderly, and the differently abled and livelihood enhancement projects
- iii) promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups.
- iv) ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water.
- v) protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional art and handicrafts;
- vi) measures for the benefit of armed forces veterans, war widows and their dependents,
- vii) training to promote rural sports, nationally recognized sports, Paralympic sports and Olympic sports

- viii) Contribution to the Prime Minister's National Relief Fund or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the Central government or any State government for socio economic development and relief and welfare of the schedule caste, tribes, other backward classes, minorities and women.
- ix) (a) contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government; and

(b) contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organization (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).
- x) rural development projects.
- xi) Slum area development
- xii) disaster management, including relief rehabilitation and reconstruction.
- xiii) any activities or subjects specified in Schedule VII of Companies Act 2013.

CSR EXPENDITURE

- i) Every year the Company shall spend at least 2% of its average Net profit as defined under the Rules ("CSR obligation") during the three immediately preceding financial years, on the CSR Activities as per approved Annual Action Plan.
- ii) The Company shall not consider any administrative expenses, except the cost of Impact Assessment in meeting its CSR obligation, provided that, such costs shall not exceed the cap for such impact assessments, prescribed under Applicable Laws.
- iii) Any surplus arising out of CSR projects, programmes or activities shall not form part of the business profits of the Company and shall be utilized towards the eligible CSR Activities/ addressed in accordance with Applicable Laws

APPROVAL OF CSR ACTIVITIES

1. The CSR Activities to be undertaken by the Company under the Policy shall be approved by way of Annual Action Plan by the Board.
2. The Annual Action Plan shall, inter alia, contain the following information with respect to the CSR Activity proposed to be undertaken by the Company:
 - i) list of CSR Activities to be undertaken in the relevant financial year;
 - ii) local area where the CSR Activities are to be undertaken;
 - iii) manner of execution;
 - iv) modalities of utilization of funds;

- v) implementation schedule;
 - vi) monitoring and reporting mechanism and
 - vii) details of need and impact assessment, if any.
3. The Board shall be the absolute authority to update, alter, modify, amend, withdraw and replace the Annual Action Plan for justified reasons.

MONITORING

1. Under the overall supervision of the Board
- i) ,i) the Principal Implementation Agency or
 - ii) the Implementation Agency (in case the CSR Activities are undertaken by any other Implementation Agency), shall be responsible to monitor the CSR Activities.

The Implementation Agency shall devise a robust monitoring mechanism to ensure that the CSR Activities are undertaken effectively in accordance with approved Annual Action Plans in compliance with the Applicable Laws and the provisions of this Policy.

2. The CSR Activities will be effectively and objectively monitored using appropriate monitoring tools that may include one or more of the third-party audit(s) or certification(s), impact assessment(s), self-assessment report(s), field visit(s), periodical review(s) or any other appropriate mechanism.
3. The Board shall review the status of implementation and fund utilization of the various projects and programmes as per approved Annual Action Plan at least once in a year.
4. For the Board to satisfy itself that disbursed CSR funds have been utilized for its intended use, it can rely on the certificate issued by the GCFO. The certificate shall be additionally signed by the head/ authorized representative of the Implementation Agency.
5. In case of unsatisfactory finding on any of the CSR Activity, the Principal Implementation Agency or the Implementation Agency, as the case may be, shall immediately inform the Company and shall also take appropriate action against the errant party in accordance with law.

MISCELLANEOUS

1. This Policy shall remain in force unless amended or withdrawn.
2. The Managing Director and the Company Secretary are jointly authorized to amend this Policy to appropriately incorporate statutory amendments relating to corporate social responsibility from time to time. Such amended policy shall be placed before the Board for information and noting.
3. The Board may, in accordance with Applicable Laws, alter, amend, review, substitute this Policy as and when required without any prior intimation to any stakeholder for justified reasons.
4. Any questions and clarifications relating to this Policy should be addressed to the Company Secretary at hygienepluspvtltd@gmail.com.
